

Estd. – 1964

Ph. : 0612-2632345

ORIENTAL COLLEGE, PATNA CITY



NAAC ACCREDITED

(PERMANENTLY AFFILIATED AND APPROVED BY GOVT. OF BIHAR)

UNDER PATLIPUTRA UNIVERSITY, PATNA - 20

(A MUSLIM MINORITY DEFICIT GRANT DEGREE COLLEGE
UPTO HONS. STANDARD)

Website : www.orientalcollege.in

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Prospectus

اورینٹل کالج، پٹنہ سٹی

①

Prophet Mohammad said:

*“For him who follows a path for seeking knowledge,
Allah will ease for him the path to paradise.”*

EDUCATION – AIM AND PURPOSE

“Education is the kindling of a flame not the filling of a vessel” Socrates.

Education aims to foster intellectual, social and practical development. Its primary goal is to empower individuals with knowledge, enhance critical thinking skills and ethical value, their preparing them for diverse roles in society. Education is like a guiding light showing one how to be curious, disciplined and creative it helps in handling changes and challenges in life. The aim is to shape individuals into people who can make a positive impact on their communities and the world. So, it's not just about books, it's about growing and making the world a better place.

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INTRODUCTION

Oriental College, Patna City is a Muslim Minority Deficit Grant Degree College with the faculties of Science, Arts & Commerce upto Hons. Standard, permanently affiliated from Education Department, Govt. of Bihar from 1997-98, Bodh Gaya (Bihar), founded, administered and run by the Mohammadan Education Committee, Patna. It was established on 21st April, 1964.

Its Parent Body, the Mohammadan Education Committee, Patna was founded in 1882. It also manages the M.A.A.+2 School, which was established in 1884.

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GOVERNING BODY OF THE COLLEGE

Constituted by its Parent Body

The Mohammadan Education Committee, Patna

- | | | |
|-----|-------------------------------------|--------------------|
| 1. | Mr. Faiz Akram (Retd. I.A.S.) | (President) |
| 2. | Mr. Syed Ehsan Ahmad (Retd. I.A.S.) | (Vice-President) |
| 3. | Mr. Matiur Rahman (CA.) | (Secretary) |
| 4. | Mr. N. A. Shamsi | (Joint Secretary) |
| 5. | Dr. Imtiaz Ahmad | (Member) |
| 6. | Mr. S. S. Mashhadi | (Member) |
| 7. | Prof. Ejaz Ali Arshad | (Member) |
| 8. | Prof. Wasi Ahmad | (Member) |
| 9. | Mrs. Keshwar Begum | (Member) |
| 10. | Prof. Shamim Ahmad | (Member) |
| 11. | Md. Masood Alam | (Special Invitee) |
| 12. | Dr. S. S. Masoodur Rahman | (Acting Principal) |

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Name of Teaching Staffs Working on Permanent Post

Approved by P.P.U. & Govt. of Bihar

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
1.	Dr. S. S. Masoodur Rahman	Asso. Prof. in Psychology (Acting Principal)
2.	Dr. Md. Rabban Ali.	Asst. Prof. in Pol. Sc. (HOD & Vice Principal)
3.	Dr. Mirza Abbas Hussain	Asso. Prof. in Physics (HOD)
4.	Dr. S. Matiur Rahman	Asso. Prof. in Commerce ((HOD)
5.	Dr. Hari Om Arya	Asso. Prof. in Hindi (HOD)
6.	Dr. Shamim Ahmad	Asso. Prof. in Botany (HOD)
7.	Dr. Faizi Aftab	Asso. Prof. in Math (HOD) (Bursar Payment)
8.	Dr. Md. Danish Shabbir	Asst. Prof in Commerce (Bursar Receipt)
9.	Dr. S. S. Shamimuddin	Asso. Prof. in Arabic (HOD)
10.	Dr. Shakeel Akhtar	Asso. Prof. in Arabic
11.	Dr. Fauzia Perveen	Asso. Prof. in Philosophy (HOD)
12.	Dr. S. Mohsin Raza	Asso. Prof. in Urdu (HOD)
13.	Dr. S. M. Bakhteyar Fatmi	Asso. Prof. in Psychology (HOD)
14.	Dr. Saadullah Quadri	Asso. Prof. in Persian (HOD)
15.	Dr. Hena Hussain	Asst. Prof. in Psychology
16.	Dr. Tanvir Ahsan Nizami	Asst. Prof. in Economics (HOD)
17.	Dr. Md. Eqbal U Zafar	Asst. Prof. in Math
18.	Dr. Shakil Ahmad	Asst. Prof. in Urdu
19.	Dr. B. B. Pandey	Asst. Prof. in Hindi
20.	Dr. Md. Monawwar Eqbal	Asst. Prof. in Botany
21.	Dr. Ainul Abedeen	Asst. Prof. in English (HOD)
22.	Dr. Rashid Uddin Haider	Asst. Prof. in Chemistry
23.	Dr. Aslam Jamal	Asst. Prof in Chemistry
24.	Dr. Yasmin Bano	Asst. Prof in Botany
25.	Dr. Frahat Jabin	Asst. Prof in Psychology
26.	Dr. Sarwat Tauheed	Asst. Prof. in Chemistry (HOD)
27.	Dr. Fatma Saira Afreen	Asst. Prof. in Home Science (HOD)

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Name of Teaching Staffs Working on Permanent Post

Approval Under Process by P.P.U. & Govt. of Bihar

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
01.	Dr. Md. Salahuddin	Asst. Prof. in Political Science
02.	Mrs. Farheen Naaz	Asst. Prof. in Zoology
03.	Mrs. Nidhi Kumari	Asst. Prof. in Commerce
04.	Dr. Maryam Sabreen	Asst. Prof. in Economics
05.	Dr. Rehan Rahmatullah	Asst. Prof. in Zoology
06.	Dr. Shadma Khanam	Asst. Prof. in English
07.	Dr. Shazia Rizwan	Asst. Prof. in Sociology
08.	Dr. Mritunjala Kumari Sinha	Asst. Prof. in Philosophy
09.	Dr. Fazal Imam Farooqui	Asst. Prof. in Economics
10.	Dr. Waheed Hassan Raza	Asst. Prof. in Physics
11.	Dr. Reshma Bari	Asst. Prof. in Home Science
12.	Dr. Shakil Ahmad	Asst. Prof. in Sociology
13.	Dr. Bipin Kr. Dubey	Asst. Prof. in Sociology
14.	Dr. Tasleem Ahmad Siddiqui	Asst. Prof. in Physics
15.	Dr. Syed Tasawwur Mahdi	Asst. Prof. in Persian
16.	Dr. Shabana Perveen Hussain	Asst. Prof. in English
17.	Dr. Mohd. Shahid	Asst. Prof. in Zoology

Name of Other Teaching Staffs

01.	Dr. Durga Bhawani	Asst. Prof. in History
02.	Dr. Quanber Ali Khan	Asst. Prof. in Urdu
03.	Dr. Anwar Hussain	Asst. Prof. in Urdu

Head Assistant

01.	Md. Shafi Ahmad	Head Assistant
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Eligibility Criteria for Admission

A person who has passed S. S. Examination or equivalent thereof is eligible to apply for admission to undergraduate courses (U.G.) Science, Arts, Commerce.

Application for admission is not guarantee for selection. Admission shall be taken in all categories purely on merit basis.

01.) It is under rules that a student passing I.Sc. or I.Com Examination with atleast 43% marks (second division) in the aggregate may be admitted to MJC Course of any subject in Arts faculty provided that a seat for such a student is left vacant after admitting the I.A. students in the merit list. This relaxation to I.Sc., I.Com student simply qualify them for accommodation, provided seats are left out after accommodating the Arts faculty students, who have their first claim in the matter.

02.) Student selected for admission must get themselves admitted within time given to them, failing which, the seat offered to them may be given to a candidate next in order of merit.

03.) The number of seats in all the three faculties is fixed and no admission shall ordinarily be made beyond the sanctioned limit.

04.) The application form along with a copy of the prospectus of the college may be had from sales counter for **Rs. 300/-** during the working hours of the office on any working day.

05.) Admission in U.G. (Science, Arts & Commerce) shall be made on the basis of entrance test.

06.) Students Selected for admission will have to submit their Marksheets, S.L.C / C.L.C., Migration in Original.

07.) Every admitted student will have to submit 45mm x 35mm size, 4 copies of recent photographs for Identity Card and Library Card.

08.) Last date for admission to any of the course shall ordinarily be 3 weeks from the date of the publication of the qualifying examinations result. General extension may not be done if needed.

09.) Regular classes shall start within four weeks after the expiry of the last date of admission.

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**Regarding Open Seats B.A. (Hons.)
In Subjects As Noted Below**

No. of the open seats of MAJ. No restriction Regarding allied subject.

- (i) 120 open in History + 20 are reserved for Students as noted on page 10.
- (ii) 120 in Pol. Science reserved for Students as noted on page 10.
- (iii) 100 in Sociology + 20 are reserved for Students as noted on page 10.
- (iv) 85 in Psychology +20 are reserved for Students as noted on page 10.
- (v) 85 in Economics +20 are reserved for Students as noted on page 10.

**Hons. Subjects Allowed At B.A. Exam With
No. Of Seats Allotted In Each Of Them**

Subjects for MJC	No. of Seats Allied	Subject allowed
(1) Philosophy	– 30	
(2) English	– 30	
(3) Persian	– 15	
(4) Hindi	– 30	
(5) Urdu	– 45	
(6) Arabic	– 15	
(7) Home Science	– 25	(Only for Girls)

Open & Reserved Seats Of MJC

In the following Subjects of MJC seats are divided into two categories

(1) Open & (ii) Reserved

(i) Open Seats: Open Seats in History are 120, in Pol. Sc. Sc. 120 and in Sociology 100, while in Psychology and Economics open seats are 85.

(ii) Reserved Seats: Reserved Seats in each of the subjects of History, Pol. Science, Sociology, Psychology and Economics are 20. The reservation is made to encourage the less popular subjects. The distribution is given below.

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	Philosophy	Arabic	Persian	Urdu	Hindi	Resv. Total	Open Total	Grand Total
History	4	3	5	5	3	20	120	140
Pol. Sci.	4	3	5	5	3	20	120	140
Soc.	4	3	5	5	3	20	100	120
Psy.	5	5	3	4	3	20	85	105
Eco.	5	5	3	4	3	20	85	105

General Rules of Students

- 01.)** The new session starts in June and in January Semester wise every year.
- 02.)** Tuition fee shall be chargeable from June irrespective of the date of admission.
- 03.)** A consolidated default fine amounting to rupees sixty (**Rs. 60/-**) shall be charged for non-payment of tuition fee on the due date of fee collection.
- 04.)** Last date for admission to any of the course shall ordinarily be 3 weeks from the date of the publication of the qualifying examination result. General extension may be done if needed.
- 05.)** Every student shall have to abide by the rules and regulations of the college and of the University which may be amended from time to time by the concerned authorities.
- 06.) Identity Card :-** Every student (Boy & Girl) must equip himself / herself with the college identity card without which he/she shall be deprived of such benefits and concessions as railway concession orders, access to office, class rooms, library, reading room, examination hall, laboratories, Principal's chamber etc. The College shall not take the responsibility of identifying such students who do not have their identity card with them.
- 07.)** Non-collegiate students will also have to get their identity card prepared on payment of **Rs. 20/-** for the period when they attend classes or propose to appear at the examination.
- 08.)** Students should be particular about their attendance as they will be solely responsible for its shortage.

General Rules of Office

01.) Separate office Counters are marked for different types of work, students should go to the correct counter and follow queue instead of coming in a disorderly manner.

02.) Perfect discipline and silence should be maintained.

03.) Application for specific purposes should be made in the forms prescribed along with fee (if any) payable for it. The requests shall be compiled as per rules and time schedule made of such work. All payments of tuition fee, Registration fee, examination fee etc shall be made through Challan of Bank of exact amount required to be paid Challan may be made from Indian Bank of any Branch.

04.) No Admission shall be taken without the orders of the authorities, (Adm-Committee, HODs, Principal). **NO ADMISSION SHALL BE MADE ON PART PAYMENT BASIS.**

05.) All queries shall be replied to on the enquiry counter as far as possible.

06.) Payment of scholarship etc. shall be made through cheque/transfer in direct the A/c. Such payments shall be made after being received from the proper source. Identification of the payee will be essential.

07.) Calculation of the daily attendance shall be made by the departmental assistant and countersigned by the H.O.Ds. Every student should compulsorily attend at least **75%** of lectures delivered in the class.

08.) Admission of students of S.T / S.C / Back ward Annex-1, Staff ward etc. will be made against reserved quota fixed for each of them but that also shall be done according to merit. Their vacant seats will be filled by other deserving students as per decision of the authorities.

09.) Application for admission against reserved seats shall be submitted in special form along with the usual admission form.

Special Regulation for the girl students (As per current G.B's direction)

01.) Girl students shall be admitted in co-educational classes, as there is no separate shift / section for them. Girl's common room is provided separately.

02.) Girls students shall have to observe the following rules.

- (a) Girls are directed not to come in gaudy clothes in the college.
- (b) Girl students if they like may use black veils or reda or naquab of simple and sober colours.
- (c) Girls students should make arrangement of their conveyance themselves.

03.) After college hours the girl students are imperatively directed to go back to their residences.

04.) No girl student will be allowed to meet any unauthorised person, relatives / visitor / who may happen to call on her during college hours.

Charges to be realised from students at the time of Admission

Classes	1	2	3	4	5	6	7	8	9	10	11
	Adm. Fee	Tui. Fee	Re-Adm. Fee	Mis. Fee	Build Dev.	Sc. Equ.	Lab Dev.	Cy. St.	MEC Fee	S.W.F. Fee	CVC Fee
B.Sc.(M)-I	150/-	300/-	-	570/-	380/-	250/-	310/-	60/-	125/-	125/-	60/-
B.Sc.(B)-I	50/-	300/-	-	570/-	380/-	310/-	380/-	60/-	125/-	125/-	60/-
B.Sc.(M)-II	50/-	300/-	-	570/-	380/-	250/-	310/-	60/-	125/-	-	60/-
B.Sc.(B)-II	50/-	300/-	-	570/-	380/-	310/-	380/-	60/-	125/-	-	60/-
B.Sc.(M)-III	50/-	300/-	-	570/-	380/-	250/-	310/-	60/-	125/-	-	60/-
B.Sc.(B)-III	50/-	300/-	-	570/-	380/-	310/-	380/-	60/-	125/-	-	60/-
B.Com-I	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	125/-	60/-
B.Com-II	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	125/-	60/-
B.Com-III	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	-	60/-
B.A.-I	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	125/-	60/-
B.A.-II	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	125/-	60/-
B.A.-III	50/-	300/-	-	570/-	380/-	-	-	60/-	125/-	-	60/-
Classes	12	13	14	15	16	17	18	19	20	21	
	Lib. Fee	Comp. Fee	Coll Exam. Fee	I. Card. Fee	Autom. Fee	N.S.S. Fee	Tar Fee	Sport Fee	Univ. Exam. Fee	Total	
B.Sc.(M)-I	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2578/-	
B.Sc.(B)-I	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2708/-	
B.Sc.(M)-II	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2453/-	
B.Sc.(B)-II	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2583/-	
B.Sc.(M)-III	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2453/-	
B.Sc.(B)-III	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2583/-	
B.Com-I	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2018/-	
B.Com-II	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	1893/-	
B.Com-III	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	1893/-	
B.A.-I	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	2018/-	
B.A.-II	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	1893/-	
B.A.-III	100/-	-	-	50/-	50/-	20/-	08/-	120/-	-	1893/-	

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Note:

- 01.) Registration / Enlistment and Migration fee (if any) will be taken at the time of admission as per instruction of the University rules.
- 02.) All payment of the fees will be accepted through Bank Challan of Indian Bank of any Branch.
- 03.) The College authorities reserve the right to increase adm fees and charges at the commencement of each academic year if necessary.
- 04.) Fee once taken will not be refunded.
- 05.) No CLC shall be issued to newly admitted students within three months of admission except in special cases.
- 06.) The Students should retain their fee receipt to meet any discrepancies of Payment.

Financial Aid to Students

- 01.) Free studentship as provided under rules are awarded to 12.5% of the total number of admitted students, who are found deserving and disciplined. It can be withdrawn if the awardee is found to be undeserving or indisciplined.
- 02.) Help from P.B.F. is given to a very limited number of deserving students only once in a two year academic session, and records are maintained. Meritorious students may apply for merit-cum- poverty scholarship to the Government.
- 03.) Caste scholarships from Welfare deptt. are available to bonafide students of Backward communities, Schedule Caste, Schedule Tribes etc on giving application on time.
- 04.) National Scholarships may be available to deserving meritorious students from the Govt.
- 05.) Discretionary Grants of Vice Chancellor and Minister and M.Ps may also be available on application.
- 06.) Students offering Arabic, Persian, Home Science and Philosophy may apply for special Scholarship granted by the HODs of these Deptt. at their own level.

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- 07.) All general financial concessions and help shall be granted by the concession committee and its decision shall be final, after approval of the Principal.
- 08.) No concession in Tuition Fee shall be allowed to service holder students. They may however be helped in special cases from P.B.F.
- 09.) Annex-1 B.C., Schedule Caste, Schedule Tribe students shall pay all other charges at usual rates excepting Tuition Fee which is reimbursed by the welfare department. Amount equal to T.F. and other charges if not paid earlier shall necessarily be deducted out of financial grants scholarships etc. (except book grant) when received in their names from any office.
- 10.) Mohamman Education Committee, the parent body of the college reserves the right of recommendation for granting financial concessions to its nominees.

Special Concession

Ordinarily no special concession in tuition or admission fee will be given to staffward. The wards of class IV NTS & VBR staff of O.C. and M.A.A. school upto a limit of 2 wards of one employee may be given permissible concession only. (i.e. all charges be paid except the T.F.). Wards mean son, daughter, husband & wife of the employee.

All applications for concession of fee must be accompanied by an income certificate of the Guardian or a recommendation by a member of the governing body.

Sl. No.	Head / Team	Fee in Indian Rs.							
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem
2	Miscellaneous Part B								
I	Library Charge	200	200	200	200	200	200	200	200
II	Electricity Charge	200	200	200	200	200	200	200	200
III	Identity Card	100							
IV	NSS Charge	50	50	50	50	50	50	50	50
V	Building Maintenance Charge	100	100	100	100	100	100	100	100
VI	Medical Charge	100	100	100	100	100	100	100	100
VII	Athletic Fund	100	100	100	100	100	100	100	100
VIII	Common Room Fund	50	50	50	50	50	50	50	50
IX	Co-Curricular Charge	50	50	50	50	50	50	50	50
X	Environmental Protection Charge	50	50	50	50	50	50	50	50
XI	Student's Welfare Charge	30	30	30	30	30	30	30	30
XII	M.E.C. Charge	100	100	100	100	100	100	100	100
XIII	Society Subscription	50	50	50	50	50	50	50	50
XIV	Magazine Fund Charge	50	50	50	50	50	50	50	50
XV	Handbook Directory	50							
Total Miscellaneous Part B		1280	1130	1130	1130	1130	1130	1130	1130
Total Semester Fees Part A + B		2255	2005	2005	2005	2005	2005	2005	2005

❖ Lab Fee Rs. 600/- per semester for the subject having practical classes (Science, Psychology, Home Science)

Regulations for Examination

1.1.) These regulations should be called the "Regulation of Examination" for the 04-Year UG programme of Universities of Bihar under the Choice Based edit System (CBCS) Curriculum.

1.2.) It shall come into force from the Academic Year 2023-2024.

1.3.) The B.A. (Hons) program shall come under the "Faculty of Arts", B.Sc. (Hons) under "Faculty of Science" and B.Com. (Hons) under "Faculty of Commerce".

2.) OUTLINE OF THE CHOICE-BASED CREDIT SYSTEM (CBCS):

It shall consists of following courses, Major Courses (MJC), Minor Course (MIC), Multidisciplinary Course (MDC), Skill Enhancement Course (SEC), Value Added Course (VAC), Ability Enhancement Course (Course on Disaster Risk Management) (AEC), Internship (INT), Research Project (RP) / Dissertation.

Program of Study/Course Structure

1.1.) Students shall undergo a certified program of study extending up to eight semesters spread over four academic years.

1.2.) Each academic year shall consist of two semesters: Odd semesters (I, III, V, VII) from July to December Even semesters (II, IV, VI, VIII) from January to June.

1.3.) The Bachelor programme will consist of a number of courses as per Annexure, spanning over eight semesters

Program Duration and Exit Options

Sl. No.	Name of the Award	Stage of Exit	Mandatory credit to be secured for the award
01.	Undergraduate Certificate	After the successful completion of Semester II	Exit option to students with U.G., Certificate. After completing 1, II Semester earning full credits students will be awarded UG Certificate only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). The List of Vocational Course is annexed as Annexure-L. This Course will not be included in SGPA & CGPA Calculation.

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Sl. No.	Name of the Award	Stage of Exit	Mandatory credit to be secured for the award
02.	Undergraduate Diploma	After the successful completion of Semester IV	Exit option to students with U.G. Diploma. After completing I, II, III & IV Semester earning full credits, if a student want to exit he / she will be awarded UG Diploma only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). This Course will not be included in SGPA & CGPA Calculation.
03.	Bachelor of Science / Arts / Commerce (Hons.)	After the successful completion of Semester VI	Exit option: A student may be awarded 3 Year UG in the Major & Minor discipline, provided he/she earns all credits of I, II, III, IV, V & VI Semester
04.	Bachelor of Science / Arts / Commerce (Hons. with Research)	After the successful completion of Semester VIII	A student will be awarded Degree in UG Honours Major and Minor if he/she earns all the credits of I, II, III, IV, V, VI, VII & VIII th Semester. Students who want UG Degree Honours with Research in Major he/ she must obtain 7.5 CGPA and above in the I to VI Semester. Such Students can choose a research stream in the fourth year if they earn (80 Credits, including 12 credit from a research project / dissertation. They will be awarded UG Degree (Honours with Research). Award of Bachelor Degree with Honours, B.A./B.Sc./B.Com (Hons.): Total credits 160

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Proposed Course Structure for 4 Year Undergraduate Programme under CBCS System

SEMESTER I

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 1	MJC-1	6-1-0	6	100
02.	Minor Course 1	MIC-1	4-1-0	3	100
03.	Multidisciplinary Course 1	MDC-1	4-1-0	3	100
04.	MIL	AEC	2-1-0	2	100
05.	Skill Enhancement Course	SEC-1	1-0-3	3	100
06.	Value Added Course	VAC-1	1-0-3	3	100
TOTAL CREDIT				20	

SEMESTER II

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 2	MJC-2	6-1-0	6	100
02.	Minor Course 2	MIC-2	4-1-0	3	100
03.	Multidisciplinary Course 2	MDC-2	4-1-0	3	100
04.	Environmental Science	AEC-2	2-1-0	2	100
05.	Skill Enhancement Course	SEC-2	1-0-3	3	100
06.	Value Added Course	VAC-2	1-0-3	3	100
TOTAL CREDIT				20	

➤ Exit option to students with U.G. Certificate. After completing I, II Semester earning full credits students will be awarded UG Certificate only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). The List of Vocational Course is annexed as Annexure-I. This Course will not be included in SGPA & CGPA Calculation

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SEMESTER III

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 3	MJC-3	5-1-0	5	100
02.	Minor Course 4	MIC-4	3-1-0	4	100
03.	Minor Course 3	MIC-3	4-1-0	3	100
04.	Multidisciplinary Course 3	MDC-3	4-1-0	3	100
05.	Ability Enhancing Course (Course on Disaster Risk Management)	AEC-3	2-1-0	2	100
06.	Skill Enhancement Course	SEC-3	1-0-3	3	100
TOTAL CREDIT				20	

SEMESTER IV

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 5	MJC-5	5-1-0	5	100
02.	Major Course 6	MJC-6	5-1-0	5	100
03.	Major Course 7	MJC-7	5-1-0	5	100
04.	Minor Course 4	MIC-4	4-1-0	3	100
05.	Ability Enhancing Course (Course on NCC/NSS/ NGO's/Social Service/ Scout & Guide/Sports)	AEC-4	2-1-0	2	100
TOTAL CREDIT				20	

➤ Exit option to students with U.G. Diploma. After completing I, II, III & IV Semester earning full credits, if a student want to exit he/ she will be awarded UG Diploma only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation) will not be included in SGPA & CGPA Calculation.

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SEMESTER V

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 8	MJC-8	5-1-0	5	100
02.	Major Course 9	MJC-9	5-1-0	5	100
03.	Minor Course 5	MIC-5	4-1-0	3	100
04.	Minor Course 6	MIC-6	4-1-0	3	100
05.	Internship	INT-1		4	100
TOTAL CREDIT				20	

SEMESTER VI

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 10	MJC-10	4-1-0	4	100
02.	Major Course 11	MJC-11	5-1-0	5	100
03.	Major Course 12	MJC-12	5-1-0	5	100
04.	Minor Course 7	MIC-7	5-1-0	3	100
05.	Minor Course 8	MIC-8	4-1-0	4	100
TOTAL CREDIT				20	

➤ Exit option: A student may be awarded 3 Year UG in the Major & Minor discipline, provided he/she earns all credits of I, II, III, IV, V & VIth Semester.

SEMESTER VII

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 13	MJC-13	5-1-0	5	100
02.	Major Course 14	MJC-14	5-1-0	5	100
03.	Major Course 15	MJC-15	6-1-0	6	100
04.	Minor Course 9	MIC-9	4-1-0	4	100
TOTAL CREDIT				20	

SEMESTER VIII

Sl. No.	Name of Course	Type of Course	L-T-P	Credit	Marks
01.	Major Course 16	MJC-16	4-1-0	4	100
02.	Major Course 17	MJC-17	4-1-0	4	100
03.	Research Project / Dissertation	RP-1		12	100
TOTAL CREDIT				20	

A student will be awarded Degree in UG Honours Major and Minor if he/she earns all the credits of I, II, III, IV, V, VI, VII & VIII Semester. Students who want UG Degree Honours with Research in Major he/she must obtain 7.5 CGPA and above in the I to VI Semester. Such Students can choose a research stream in the fourth year if they earn (80 Credits, including 12 credit from a research project/ dissertation. They will be awarded UG Degree (Honours with Research).

**Award of Bachelor Degree with Honours,
B.A./B.Sc./B.Com (Hons.): Total credits 160**

- Subject/Courses having 6, 5 & 4 credits may be split into theory and Practical where ever required with following credit and LTP

a.) For 6 Credit Course / Subject – i. Theory-4-1-0, 4 Credit, 100 Marks ii. Practical 0-0-4, 2 Credit, 100 Marks	b.) For 5 Credit Course / Subject - i. Theory-3-1-0, 3 Credit, 100 Marks ii. Practical 0-0-4, 2 Credit, 100 Marks
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c.) For 4 Credit Course / Subject - i. Theory-3-1-0, 3 Credit, 100 Marks ii. Practical 0-0-2, 1 Credit, 100 Marks
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ABBREVIATION

*L/T/Lecture/Tutorial/Practical) Number of classes per week

Type of the Course	Name of the Course	Credit
MJC"	Major Course	80
MIC:	Minor Course	32
MDC:	Multidisciplinary Course	09
AEC:	Ability Enhancement Course	08
SEC:	Skill Enhancement Course	09
VAC:	Value Added Course	06
INT:	Internship	04
RP:	Research Project/Dissertation	12
Total =		160

3.5.) To maintain Uniform academic accountability, certain weightage is assigned in the form of "Credit", separately for each course per semester depending upon the length of the Curriculum. A minimum of 10 hours of teaching has been fixed for each credit as on average.

3.6.) The Bachelor programme shall have 160 credits altogether. The CGPA shall be awarded on the candidate's performance in all papers/courses.

3.7.) The syllabus of the programme may be revised as per the demand of different stakeholders by BOS and will be duly approved by the Academic Council.

4.) UG Courses offered by SWAYAM/MOOC related to MDC and Skill enhancement, not studied as core course/paper may be selected by the candidate with the approval of the Department.

Students undertaking UG course from SWAYAM/MOOC shall be eligible for credit transfer if he/she gets a certificate for successful completion from SWAYAM.

5.) Evaluation of Performance Under C.B.C.S.

5.1) Any student admitted to Bachelor programme and registered in the University shall be eligible to appear in the University Examination for each Semester only after securing 75% attendance both in theory and practical classes separately and was also passed in all CIA.

5.2) University Examination of each course in all semesters shall have two components.

i) Continuous Internal Assessment (CIA) of MJC, MIC, MDC, AEC & SEC containing 30 marks.

ii) End Semester Examination (ESE) of MJC, MIC, MDC AEC & SEC, VAC containing 70 marks.

➤ **Components of CIA (For theory course):**

i. One mid-semester written tests (1x15)	=	15 marks
ii. Seminar/Quiz/Presentation/Assignment	=	10 marks
iii. Attendance and conduct	=	05 marks
Total	=	30 marks

Components of CIA (For practical course):

i. One mid-semester written tests (1x15)	=	15 marks
ii. Seminar/Quiz/Presentation/Assignment	=	10 marks
iii. Attendance and conduct	=	05 marks
Total	=	30 marks

5.3) The CIA component of the Examination shall be conducted by the department under the concerned teacher of the course/paper. He/ She will be responsible for the submission of CIA marks after evaluation to the Head of the Department.

5.4) Only the End Semester Examination (ESE) shall be conducted by the University. For the theory courses / papers of 3 credits or more, there shall be a written examination of 3 hours duration. For theory papers of less than 3 credits, there shall be ESE of two hours duration. However, the ESE of Practical and Project Dissertation viva-voce shall be conducted in the respective department.

5.5) The evaluation of the Project Dissertation will also be based on CIA and the end-semester examination.

5.6 All such examinations shall be as per the provisions of the Examinations Board.

6. Examinations:-

6.1 The End-semester-Examination will be conducted by the University.

Question Paper Pattern will be uniform for all Universities of Bihar.

6.2) The Candidate's performance in the examination for the Bachelor programme shall be evaluated following the Uniform Grading System (Credits) formulated on the guidelines of UGC for the computation of Cumulative Grade Point Average (CGPA).

6.3) The examination of odd semester I, II, V and VII shall generally be held in November and December and that of even semesters II, IV,

VI and VIII in the month of April-May.

6.4) Paper Setting and Evaluation: For ESE, the paper setting and evaluation will be done by the teachers of the concerned subject.

6.5) The question papers for all courses of (i) AEC (ii) SEC & (iii) VAC will be of OMR based objective type.

7. Passing of Examinations and Promotional Rules:

7.1) There shall be no supplementary examination in any of the courses/papers in any semester.

7.2) The candidates who have been admitted to the First Semester of a four-year Undergraduate Programme in a session can be placed in the following categories based on their attendance in the Semester and performance in CIA.

i.) Those who have cleared the CIA and attended the required minimum percentage (75%) of attendance shall appear in the ESE.

ii.) Those who have not attended the required minimum percentage of attendance (75%) and not cleared CIA shall in no case be permitted to appear in the End Semester Examination.

7.3) An appearing at the End Semester Examination, the candidates can be placed in the following categories in the context of the declaration of the Semester Examination results.

i.) To be declared passed in End Semester Examination; a candidate must secure at least a 'P' grade as mentioned in Table-4 in each course/paper (including CIA and ESE).

ii.) A candidate may be promoted to next semester based on the following criteria as given in Table-3.

TABLE 3 PROMOTION CRITERIA

Sl. No.	Semester	Conditions to fulfilled for Promotion
01.	From Semester I to Semester II	Attended all courses in Semester-I as a regular student and sent up** for the Semester-I examination.
02.	From Semester II to Semester III	Attended all courses in Semester-I and Semester II as a regular student and sent up** for the Semester-II examination. The candidate must earn at least 28 credits of Semester-I and II taken together in MJC, MIC, MDC, AEC & VAC.
03.	From Semester III to Semester IV	Attended all courses in Semester-III as a regular student and sent up** for the Semester-III examination.

Sl. No.	Semester	Conditions to fulfilled for Promotion
04.	From Semester IV to Semester V	Attended all courses in Semester-IV as a regular student and sent up** for the Semester-IV examination. The candidate must earn total credit of I & II Semester & also at least 68 credits of Semester-I, II, III and IV taken together in MJC, MIC, MDC, AEC, SEC and VAC.
05.	From Semester V to Semester VI	Attended all courses in Semester-V as a regular student and sent up** for the Semester-V examination.
06.	From Semester VI to Semester VII	Attended all courses in Semester-VI as a regular student and sent up** for the Semester-VI examination. The candidate must earn total credit of III & IV Semester & also at least 108 credits taken together in MJC, MIC, MDC, AEC, SEC, VAC and internship.
07.	From Semester VII to Semester VIII	Attended all courses in Semester-VII as a regular student and sent up** for the Semester-VII examination.

** Sent up for End Semester Examination here refers to those candidates who save a minimum of 75% attendance in each

i.) Candidates shall have to clear their backlog course/paper (s) in the subsequent end semester examination of that semester whenever it is available.

ii.) The Final result will be published only after he/she has cleared all 160 credits and three more academic years can be given to clear all 160 credits.

iii.) Since it is a continuous evaluation programme, a student shall be awarded Semester Grade Points (SGPA) at the end of the first-semester Examination, and in the subsequent semesters till the fifth semester, and finally, in the sixth Semester the result will be awarded based on CGPA. No grade points will be awarded if there is any backlog present.

iv.) The promoted candidate/candidates will not be awarded any SGPA/CGPA till he/she clears all the backlogs.

v.) A promoted candidate, he/she fails in ESE, he/she shall retain his/her CIA score and will reappear in the ESE only of the semester whenever available.

vi.) Students undertaking any UG course from SWAYAM.MOOC as SEC or MDC shall be eligible for credit transfer if he/she gets a certificate for successful completion from SWAYAM/MOOC.

vii.) The candidate must clear the programme within maximum of seven years. Academic Council may give one additional year of relaxation in case of exceptional circumstance.

Note:-Special Provision:

Case of serious health problems and other strictly unavoidable circumstances, relaxation in required attendance might be condoned up to a maximum 15%.

8. Declaration of Result:

The Teacher/Examination Department shall use the following grading system: Result in the form of grade points consequent upon evaluation will be awarded in the following two manners-

I.) At the end of each semester which will be titled as Semester Grade Point Average (SGPA).

II.) At the end of the programme, which will be titled Cumulative Grade Point Average (CGPA). The explanations for publishing results in the form of Grade points is given in Table-5.

The grading system stated below shall be used at the time of preparation of the result of the candidates who appeared at the examination.

TABLE 4: GRADING SYSTEM

Sl. No.	Letter Grade	% Range	Numerical Letter Grade	Description of Grade
1	O	≥90-100	10	Outstanding
2	A+	≥80<90	9	Excellent
3	A	≥70<80	8	Very Good
4	B+	≥60<70	7	Good
5	B	≥55<60	6	Above Average
6	C	≥50<55	5	Average
7	P	≥45<50	4	Pass
8	F	<45	0	Fail
9	Ab	0	0	Absent

(27)

➤ There shall be a Semester Grade Point Average (SGPA) for each semester based on the Grade obtained in that Semester. The SGPA for every Semester is calculated as:

$$SGPA = \frac{\sum_{i=1}^n m_i o_i}{\sum_{i=1}^n o_i}$$

n – number of courses in a said semester
m_i – the numerical value of grade obtained in the said semester
o_i – number of credits for the said semester

The calculations of SGPA and CGPA is illustrated below as an example:

Table–5 SGPA and CGPA calculation.

Course	Credit <i>m_i</i>	Grade Letter	Grade Point <i>O_i</i>	Credit Point (Credit X Grade)	SGPA (Credit Point/Credit)
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SEMESTER - I

MJC-1	06	A	8	48	6.75 (135/20)
MIC-1	03	B+	7	21	
MDC-1	03	B+	7	21	
AEC-1/MIL	02	B	6	12	
SEC-1	03	B	6	18	
VAC-1	03	C	5	15	
TOTAL	20			135	

SEMESTER - II

MJC-2	06	A	8	48	6.75 (135/20)
MIC-2	03	B+	7	21	
MDC-2	03	B+	7	21	
AEC-2/EVS	02	B	6	12	
SEC-2	03	B	6	18	
VAC-2	03	C	5	15	
TOTAL	20			135	

SEMESTER - II

MJC-3	05	A	8	40	7.2. (144/20)
MJC-4	04	A	8	32	
MIC-3	03	B+	7	21	
MDC-3	03	B+	7	21	
AEC-3	02	B	6	12	
SEC-3	03	B	6	18	
TOTAL	20			144	

(28)

Course	Credit <i>m_i</i>	Grade Letter	Grade Point <i>O_i</i>	Credit Point (Credit X Grade)	SGPA (Credit Point/Credit)
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SEMESTER - IV

MJC-5	05	A	8	40	7.4 (148/20)
MJC-6	05	A	8	40	
MJC-7	05	B+	7	35	
MIC-4	03	B+	7	21	
AEC-4/NCC	02	B	6	12	
TOTAL	20			148	

SEMESTER - V

MJC-8	05	A	8	40	6.9 (138/20)
MJC-9	05	B+	7	35	
MIC-5	03	B+	7	21	
MIC-6	03	B	6	18	
INT	04	B	6	24	
TOTAL	20			138	

SEMESTER - VI

MJC-10	04	A	8	32	7.2 (144/20)
MJC-11	05	B+	7	35	
MJC-12	05	B+	7	35	
MIC-7	03	B	6	18	
MIC-8	03	A	8	24	
TOTAL	20			148	

SEMESTER - VII

MJC-13	05	A	8	40	7.1 (142/20)
MJC-14	05	A	8	32	
MJC-15	06	B+	7	42	
MIC-9	04	B+	7	28	
TOTAL	20			142	

SEMESTER - VIII

MJC-16	04	A	8	32	8.4 (168/20)
MIC-10	04	B+	7	28	
Research Project/ Dissertation	12	A+	9	108	
TOTAL	20			168	

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Semester 7	Semester 8
Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20
SGPA: 6.75	SGPA: 6.75	SGPA: 7.2	SGPA: 7.4	SGPA: 6.9	SGPA: 7.2	SGPA: 7.1	SGPA: 8.4
CGPA	$(20 \times 6.75 + 20 \times 6.75 + 20 \times 7.2 + 20 \times 7.4 + 20 \times 6.9 + 20 \times 7.2 + 20 \times 7.1 + 20 \times 8.4) / 160 = 7.2125$						

➤ The award sheet of the students will show the grades obtained in all courses/papers offered in each semester, the SGPA/CGPA and the promotion status.

➤ The student shall have to obtain a **minimum CGPA = 4.5** for the award of Bachelor Degree.

➤ If a candidate got CGPA less than 4.5, but earned required credits and pass in all papers/courses then 0.5 will be added in actual CGPA obtained but total CGPA should not exceed 4.5.

➤ If a student fails in any semester a grace of maximum 05 marks in split manner may be provided to make clear the subjects/courses in which the student is fail.

The following formula shall be used to find percentage equivalent to CGPA:

$$\% \text{ of marks} = (\text{CGPA}) \times 10$$

***List of Societies, Academic Associations
& Extra Curricular Clubs***

01. Mahfil-e-Adab – Urdu Society
 02. Hindi Sahitya Parishad – Hindi Society
 03. English Association or Society
 04. Debating Society (Urdu, Hindi, English)
 05. Arts & Painting Centre
 06. Mother Tongue Promotion Committee
 07. N.C.C.
 08. N.S.S.
 09. NAAC
 10. Tourism and Excursion Society
 11. Teachers-Parents Association.
 12. Hobbies Club
 13. Staff Co-operative
 14. Learning School Centre (LSC) 22232
(Mulana Azad National Urdu University, Hyderabad)
 15. Anti-Ragging
 16. Viksit Bharat @2047
 17. Student Grievance Cell
- (Other than these Societies no union or association etc. is permitted by the G.B. of the College. This may be clearly noted by the members of the staff students both)

Discipline & Behavior

01. Students admitted to this College are expected and required to maintain proper discipline - both inside and outside the institution.
02. Students shall wear clean, decent and respectable sober dresses.
03. Students shall not loiter in the verandas during class hours.
04. Gathering in groups and making noise in the premises of the college is strictly prohibited.
05. While moving from one class to the other, students shall not create disturbance or make any noise.
06. If for any reason there is no class, students shall keep themselves engaged in personal studies.
07. No students shall deliberately miss his/her classes.
08. Students are strictly forbidden from entering the office room without permission.
09. Students should not organise or attend any meeting in the College or collect money for any purpose without the written permission of the Principal.
10. The College classes and the Campus and the Office should be kept above politics and should stand for all the students equally. Therefore cliques and party-politics of any kind will be severely dealt with even to the point of expulsion.
11. Students are expected to co-operate with the authorities in keeping the premises and class rooms of the college clean and tidy. They are forbidden from smoking anywhere in the college premises, Scribing on the walls, scratching the desks or

throwing litter in the class rooms, passages, or open spaces in the college premises. Disfiguring the walls, furniture, garden etc is also prohibited. Students are forbidden from displacing or interfering in any way with the arrangement of the furniture of the class-rooms and the college. Any damage done to the furniture or other articles of the college shall be a punishable offence.

Verification of Certificate Etc

Students selected for admission shall have to submit their Marksheet, S.L.C./C.L.C., in original at the time of admission for verification as follows:

- (i) By the H.O.D's concerned, in case of U.G. (Science, Arts & Commerce) admission and Vice Principal, in case of General admission.

For this, students will have to submit 3 (three) clear Photostat self-attested copies of their S.L.C./C.L.C and Marksheet duly countersigned by his/her father/guardian. Also that a fee of Rupees - Sixty (Rs. 60/-) only as Certificate's verification charges, from the source of issue, will be realized at the time of admission.

All the originals except SLC / CLC, Migration/ Caste & Income Certificate with one verified copy of each will be returned to the student concerned, to be kept in his/her own safe custody after taking a receipt for the same from the student, duly counter signed by his/her father/ guardian with a commitment to produce it as and when required for any official reference.

RECEIPT / DECLARATION

I do hereby declare that the original Mark sheet of
.....Examination, submitted by me
for verification at the time of my admission in
Classes of Oriental College, have been received back by me from the
college office on submission of three (3) clear photostat (Self Attested
and countersigned by me guardian) copies in lieu of the original ones.

The college has kept two verified copies only and has given my
one verified copy of the papers along with the original ones.

I promise that I will keep my aforesaid original papers and verified
copies in my safe custody and will produce them to the Principal /
authorities as and when required for official references and I also
assure that my attendance will be more than 75% in all academic
session

Counter signature of
Father or guardian of
the student

Signature of Student
Class..... Roll No.....
Session.....
Res. Add.....

Father's Occupation.....

Mobile No.

Mother's Occupation.....

Mobile No.

DECLARATION OF ANTI-RAGGING

I
Son/D/O.....
undertaken that I am aware of the law regarding prohibition of ragging
as well as punishments and I also declare that I have not been expelled
and/or debarred from admission by any other Institution and if I found
guilty of the offence of ragging and/or abetting ragging I shall be liable to
be punished appropriately.

Signature of Father/Guardian

Mobile :

Aadhaar No.

Signature of Student

Email :

Mobile : (1)

(2)

Aadhaar No.

ORIENTAL COLLEGE, PATNA CITY

Student's E-mail ID:-

Student's Bank Name:-

Bank Account No.:-

IFSC No: Branch:-

(FILL IN THE CAPITAL LETTERS)

PASSED FROM BOARD/UNIVERSTIY:-.....

NAME OF THE CASTE:- GENERAL:-

CLASS:- ROLL NO.:- SESSION:-

STUDENT'S NAME:-

FATHER'S NAME:-

MOTHER'S NAME:-

ADDRESS:-

.....

AADHAR NO.:-.....

MOB. NO.:-(1)..... (2)

CHALLAN DRAFT DETAILS:-

BANK NAME	DRAFT NO.	DRAFT DATE	AMOUNT
1.
2.
3.
4.

Signature of the Candidate

Total Amount:

Signature of C. Operator

Signature of D. Assistant