



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

ORIENTAL COLLEGE

- Name of the Head of the institution **Dr. S. S. Massoodur Rahaman**
- Designation **Associate Professor**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **0612- 632345**
- Mobile No: **9835076367**
- Registered e-mail **orientalcollegepatnacity@gmail.com**
- Alternate e-mail **masoodurrahman55@gmail.com**
- Address **ORIENTAL COLLEGE, GUZRI BAZAR, PATNA CITY**
- City/Town **PATNA**
- State/UT **Bihar**
- Pin Code **800008**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status

Grants-in aid

- Name of the Affiliating University

PATLIPUTRA UNIVERSITY

- Name of the IQAC Coordinator

Dr. S. M. Bakhteyar Fatmi

- Phone No.

0612- 632345

- Alternate phone No.

9934058299

- Mobile

9934058299

- IQAC e-mail address

ociqac@gmail.com

- Alternate e-mail address

smbfatmi@gmail.com**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://orientalcollege.in/assets/uploads/committeearction/evidence-1734955256-sms.pdf>

4.Whether Academic Calendar prepared during the year?**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://orientalcollege.in/assets/uploads/committeearction/evidence-1746525540-sms.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.92	2020	08/01/2020	07/01/2025

6.Date of Establishment of IQAC**26/03/2014****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	NILL	NILL	0	0

8.Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Timely Submission of Annual Quality Assurance Report (AQAR) to NAAC 2. Conducted regular meetings of Internal Quality Assurance Cell (IQAC) 3. Organized various Awareness Programmes for the benefit of students. 4. Upgradation of Washroom and other facility in Girls Section 5. College Magazine is published .

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Establishing MoUs and collaboration with different colleges and corporate for faculty and student exchange, research, training & placement.	The establishment of MoUs and collaborations has fostered strong partnerships between academia and industry, promoting innovation and knowledge exchange. Faculty benefit from exposure to advanced teaching methods and industry practices, enhancing their expertise. Students gain access to skill development programs, internships, and improved placement opportunities with top corporates.
ISO certification	Achieving ISO certification established standardized processes across all operations, ensuring consistency and efficiency. Moreover, it also enhanced quality management by aligning practices with globally recognized standards. This certification boosts up the organization's credibility, building trust with stakeholders and clients.
Prepare a schedule and roadmap for energy, green, environmental, gender, academic, and administrative audits.	Implementing a structured schedule and roadmap for various audits ensures compliance with regulatory and institutional standards. It enhances operational efficiency by identifying gaps and implementing targeted improvements in sustainability, inclusivity, and governance.
Upgradation of differently abled infrastructure and facilities	The enhancement of infrastructure and facilities for differently-abled individuals ensures improved accessibility and promotes inclusivity within the

	organization. These upgrades cultivate an equitable environment, enabling individuals with disabilities to engage fully and independently in all activities.
5 days ICT Training Programme for teachers, staffs, and students	The 5-day ICT training program empowers teachers, staff, and students with essential digital skills, enhancing their proficiency in technology-driven tasks. This initiative fosters a tech-savvy environment, leading to improved teaching methodologies, administrative efficiency, and student learning outcomes. Ultimately, it promotes adaptability to evolving technological advancements, driving overall institutional growth and modernization.
Introduce more than 20 value added certificate course	The introduction of over 20 value-added certificate courses in the college significantly enhanced the students' skill sets and employability prospects, making them more competitive in the job market. As a result, the college witnessed a substantial increase in student placements and alumni success stories, reinforcing its reputation as a premier institution for holistic education.
Implementation of 4-year UG Programme CBCS system	The successful implementation of the 4-year UG Programme under the CBCS (Choice-Based Credit System) led to a more flexible and student-centric learning environment, enabling students to choose courses that aligned with their interests and career

	goals
Upgradation of library automation & web OPAC with e-resources	The upgradation of library automation and Web OPAC with e-resources ensures seamless access to digital and physical collections, enhancing user convenience and efficiency. This initiative supports academic excellence by providing advanced research tools and fostering a technology-driven learning environment.
Upgradation of SWAYAM PRABHA Lab & ICT enabled interactive classroom	The upgraded SWAYAM PRABHA Lab and ICT-enabled interactive classrooms revolutionize the learning experience by seamlessly integrating digital tools and resources, empowering both students and faculty

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	30/04/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ORIENTAL COLLEGE
• Name of the Head of the institution	Dr. S. S. Massoodur Rahaman
• Designation	Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0612- 632345
• Mobile No:	9835076367
• Registered e-mail	orientalcollegepatnacity@gmail.com
• Alternate e-mail	masoodurrahman55@gmail.com
• Address	ORIENTAL COLLEGE, GUZRI BAZAR, PATNA CITY
• City/Town	PATNA
• State/UT	Bihar
• Pin Code	800008
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	PATLIPUTRA UNIVERSITY
• Name of the IQAC Coordinator	Dr. S. M. Bakhteyar Fatmi

• Phone No.	0612- 632345				
• Alternate phone No.	9934058299				
• Mobile	9934058299				
• IQAC e-mail address	ociqac@gmail.com				
• Alternate e-mail address	smbfatmi@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://orientalcollege.in/assets/uploads/committeeaction/evidence-1734955256-sms.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://orientalcollege.in/assets/uploads/committeeaction/evidence-1746525540-sms.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.92	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			26/03/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NILL	NILL	NILL	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			04		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?		
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Timely Submission of Annual Quality Assurance Report (AQAR) to NAAC 2. Conducted regular meetings of Internal Quality Assurance Cell (IQAC) 3. Organized various Awareness Programmes for the benefit of students. 4. Upgradation of Washroom and other facility in Girls Section 5. College Magazine is published .		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Establishing MoUs and collaboration with different colleges and corporate for faculty and student exchange, research, training & placement.	The establishment of MoUs and collaborations has fostered strong partnerships between academia and industry, promoting innovation and knowledge exchange. Faculty benefit from exposure to advanced teaching methods and industry practices, enhancing their expertise. Students gain access to skill development programs, internships, and improved placement opportunities with top corporates.
ISO certification	Achieving ISO certification established standardized processes across all operations, ensuring consistency and efficiency. Moreover, it also enhanced quality management by aligning practices with globally recognized standards. This certification boosts up the organization's credibility, building trust with stakeholders and clients.
Prepare a schedule and roadmap for energy, green, environmental, gender, academic, and administrative audits.	Implementing a structured schedule and roadmap for various audits ensures compliance with regulatory and institutional standards. It enhances operational efficiency by identifying gaps and implementing targeted improvements in sustainability, inclusivity, and governance.
Upgradation of differently abled infrastructure and facilities	The enhancement of infrastructure and facilities for differently-abled individuals ensures improved

	accessibility and promotes inclusivity within the organization. These upgrades cultivate an equitable environment, enabling individuals with disabilities to engage fully and independently in all activities.
5 days ICT Training Programme for teachers, staffs, and students	The 5-day ICT training program empowers teachers, staff, and students with essential digital skills, enhancing their proficiency in technology-driven tasks. This initiative fosters a tech-savvy environment, leading to improved teaching methodologies, administrative efficiency, and student learning outcomes. Ultimately, it promotes adaptability to evolving technological advancements, driving overall institutional growth and modernization.
Introduce more than 20 value added certificate course	The introduction of over 20 value-added certificate courses in the college significantly enhanced the students' skill sets and employability prospects, making them more competitive in the job market. As a result, the college witnessed a substantial increase in student placements and alumni success stories, reinforcing its reputation as a premier institution for holistic education.
Implementation of 4-year UG Programme CBCS system	The successful implementation of the 4-year UG Programme under the CBCS (Choice-Based Credit System) led to a more

	flexible and student-centric learning environment, enabling students to choose courses that aligned with their interests and career goals
Upgradation of library automation & web OPAC with e-resources	The upgradation of library automation and Web OPAC with e-resources ensures seamless access to digital and physical collections, enhancing user convenience and efficiency. This initiative supports academic excellence by providing advanced research tools and fostering a technology-driven learning environment.
Upgradation of SWAYAM PRABHA Lab & ICT enabled interactive classroom	The upgraded SWAYAM PRABHA Lab and ICT-enabled interactive classrooms revolutionize the learning experience by seamlessly integrating digital tools and resources, empowering both students and faculty
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
IQAC	30/04/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022 - 2023	26/02/2024
15.Multidisciplinary / interdisciplinary	
Oriental College, Patna is an affiliated unit of Patliputra University, Patna. Being an affiliated college, Course curriculum	

and contents are designed by the parent university (PPU), which is yet to implement the Multidisciplinary/interdisciplinary approach fully with the objective of NEP- 2020. The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the multidisciplinary/interdisciplinary structure of the New Education Policy. The college will enjoy more liberty in multidisciplinary and interdisciplinary education as the University is going to implement CBCS in the succeeding session. While more clarity will be visible in coming days on how the multidisciplinary and interdisciplinary approach to education being proposed in the Policy shape up, the institution welcomes the change and ready to implement the same. The institution is carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education in order to develop the all-round capacities of the students, which will definitely enable our students to develop the skills required in 21st century.

16.Academic bank of credits (ABC):

Provisions of Academic bank of Credit proposed in the NEP 2020 is to facilitate multiple entries and exit points in the academic programs. This is an innovative idea to earn and deposit credits through National schemes like SWAYAM, NPTEL, etc. leading to credit transfer and accumulation which will help the students to get the program completed. The institutional preparedness in implementation of Academic Bank of Credits solely depends upon the guidelines of the affiliated University (Patliputra University) and Higher Education Department, Govt. of Bihar. Oriental College does not fulfil the requirements of ABC yet but it will abide by the regulations of the affiliating university for implementation of Academic Bank of Credits in the in view of NEP 2020. Registration under the ABC to permit its learners to avail multiple entries and exits during the chosen program will be implemented by Patliputra University and the Institution will follow accordingly.

17.Skill development:

The National Education Policy (NEP) 2020 has given special emphasis on acquiring various skills to attain the goal of Samagra Shiksha. With the changing needs in the workforce, academic institutions are required to train and equip students with the current needs of job markets. In order to make the students ready for the job market and build their core competencies to face real-life challenges they must have the

required knowledge, skills, and abilities both professionally and life skills. Oriental College is yet to start any Skill Development Course (Certificate/Add-on) but shall start soon with programmes like Painting, Fashion-designing, Karate, Sewing & Knitting, etc. The college also encourages the soft skill development of the students by arranging talks, interactive sessions and lectures by eminent persons from different fields also.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. Even before the NEP 2020, the College promoted the use of Indian language, culture and value system. The college has made several efforts to integrate Indian knowledge system in its curriculum. We have adopted three language systems for running the under graduate programmes and other activities. We use English as an international language, Hindi as the national language and Urdu as a state language in our curriculum. All the degree courses are taught trilingual in the institution since its inception. Trilingual mode of teaching and delivery is ensured at the time of recruitment of faculty. Subjects like Indian Constitution, Ethics & Value system of Indian culture, Environment Eco-system, etc. are offered in order to inculcate sense of national integration, culture and civic sense among the student community. Our College has provision of various committee activities which contribute to sensitizing students to cross-cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics for development of creative and divergent competencies. To preserve and spread Indian culture and tradition we organize various activities such as traditional day celebrations, Mehendi, Rangoli, Madhubani-Painting, Mushaira etc. The college also celebrates many commemorative days like observance of Hindi Diwas, International Women's Day, Voters Day etc. to make students aware of Indian culture and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education is a learner centered approach to education that focuses on what a student should be able to do after completing its education and to assess if the learner is able to achieve the desired outcome.Oriental College, Patna City has well defined Program Outcomes and Program Specific Outcomes for each program. The Program Outcomes and Program Specific

Outcomes are satisfied through the teaching-learning process and the additional programs conducted at the Institute. As the part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. Apart from regular classroom teaching, there are tutorial classes and the mentor-mentee system that gives priority to outcomebased education. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work are being adopted. Students are made aware of the Course Outcomes and Programme outcomes through classroom discussion, expert lectures, practical and displayed on the website.

20.Distance education/online education:

The Distance Education system came into existence with the objective of bringing of those students who are not able to pursue traditional education. This education system allows such students to find convenient time to study without interfering with their already busy schedule. Though Oriental College does not run any course through distance education, it plays a vital role in dispensing distance education run by Maulana Azad National Urdu University. Realizing the need of the time, our institution has started Distance Education Study Center of Maulana Azad National Urdu University, since January, 2022. Undergraduate and Post-graduate education is provided to the students of B.A., B.Com. M.A. and Diploma & Certificate Course through this study center. M. A. in Urdu, English, History, Hindi, Arabic & Islamic Studies and Diploma in Journalism & Mass Communication & Teach English and Certificate Course in Functional English and Certificate Course in Proficiency in Urdu through English are specially taught through this study center. So far as online classes are concerned, it is quite ironical to say that the outbreak of Covid compelled us all to be online and it is realised that education through online mode is useful not only in hard times but also at times when a lot has to be taught within a short time frame. Extra classes other than the usual classes for big class can be conducted through online mode. So the college has adopted education through online mode and is followed even now.

Extended Profile

1.Programme

1.1	18
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1309
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	1000
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1146
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	50
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	55
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10.91
4.3 Total number of computers on campus for academic purposes	20
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Oriental College, Patna City, follows Pataliputra University's academic calendar and implements the National Education Policy-2020, aligning its programs with a Learning Outcome-based Curricular System. Each program is designed with specific learning targets linked to instructional methods and evaluation practices. The college offers student-centric learning experiences, including courses, assignments, internships, and field trips, which are periodically reviewed to refine the educational module. The curriculum is executed through structured schedules, detailed prospectuses, and comprehensive lesson plans prepared by faculty. Induction meets and advisory committee meetings, alongside departmental planning, ensure the curriculum is effectively managed. A hallmark of the college is its mentor-mentee system, providing personalized guidance and support, fostering academic growth and resilience. The progress report system regularly evaluates student performance, providing constructive feedback and promoting continuous improvement. The Internal Quality Assurance Cell (IQAC) oversees the quality of education, ensuring adherence to standards. Through this integrated approach, Oriental College cultivates an environment of discipline, student well-being, and academic excellence, equipping students with the skills to meet	

future challenges and fostering a culture of continuous learning and development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ppup.ac.in/ug-syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Internal Quality Assurance Cell (IQAC) of Oriental College, Patna City, oversees the institution's readiness to implement the academic calendar and organize various activities. The principal holds periodic meetings with department heads to discuss course progress and resolve any challenges in adhering to the schedule. If issues arise, solutions are developed in consultation with the curriculum implementation and enrichment committee. Continuous internal evaluations (CIE) are conducted at the departmental level, and heads of departments are responsible for timely CIE administration and reporting to the examination department for submission to the university. Regular assessments, such as internal tests, mid-semester exams, and group discussions, are conducted under strict teacher supervision. Evaluated answer sheets are returned promptly, allowing students to reflect on their performance and the quality of evaluation. Any grievances are addressed in the classroom, and re-examinations are offered for slow learners or underperformers. Students with insufficient attendance are permitted to take mid-semester exams only after justification for their absence is approved by the examination cell. This structured approach ensures continuous assessment, maintains academic standards, and supports student progress in line with the CBCS system.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.ppup.ac.in/academic-calender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

B. Any 3 of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
18	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
23	

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1061

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1061

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Oriental College is a Muslim Minority Degree College that strictly follows and adheres to the promotion of equality and propagation of ethical values to inculcate an atmosphere of inclusivity and sustainability. Oriental College, Patna City adheres to the curriculum prepared by the parent university. The Humanities and Social Sciences curriculum includes various issues on women empowerment, sustainable development, human values like justice, equality, liberty and rights, caste issues, rights and duties, social responsibility, child rights, sexual minority rights, etc,. Similarly, the Science streams deal with issues of environment, global warming, afforestation, flora and fauna and sustainability etc. The Commerce programme includes topics on the business ethics, professional etiquette and moral values, ethics in business, fair pricing and competition and moral business practices etc. Understanding the extreme need of citizen, the university includes a compulsory paper named General and

Environmental Studies. There are specific committees and cells that make a collective effort to sensitize the students on areas of concern like Gender equality, Human rights, Environmental issues, etc. The NSS Unit of the college strives to establish a bond with the community at large through different kinds of awareness programmes on current social issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

36

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

36

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://orientalcollege.in/Feedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2000

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

618

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college embraces diverse learning needs through tailored programs for slow and advanced learners. Slow learners receive personalized support through the Mentor-Mentee system, remedial classes, and counselling. Faculty members ensure student-centeredness through accessible communication channels. Special examinations, group-based learning, and repeat sessions help slow learners grasp challenging concepts. Advanced learners support slow learners by sharing notes and delivering lectures, promoting mutual growth. Study groups address skill gaps, while trilingual teaching aids concept clarity. The focus is on helping slow learners complete courses on time and enhancing employability. Advanced learners participate in national and international events, workshops, and competitions, developing leadership skills through club assignments. Challenging assignments, innovative projects, and seminars further hone their skills. This inclusive approach combines peer teaching, regular assessments, bridge courses, and interactive learning to ensure academic and personal growth for all students."

File Description	Documents
Link for additional Information	https://orientalcollege.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1309	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution emphasizes a student-centric teaching-learning approach, blending traditional and modern methods to enhance knowledge and skills. Problem-solving methodologies empower students to analyse situations, think critically, work collaboratively, and find innovative solutions. Activities like brainstorming sessions, research projects, and practical workshops promote analytical thinking and hands-on skill development, connecting classroom theories to real-world applications.

Participative learning includes group discussions, debates, seminars, workshops, quizzes, and study tours, encouraging confidence, communication, and teamwork. Assignments and project work further refine their academic and professional abilities. Experiential learning through practical classes, laboratory examinations, and data collection enhances subject-specific knowledge and problem-solving skills.

ICT-based teaching is integral, with smart classrooms, Google Meet, Google Classroom, and e-resources like YouTube channels, ePathshala, and SlideShare supporting learning. The Wi-Fi-enabled campus facilitates access to online materials and webinars, enriching the learning experience.

The institution also encourages extracurricular activities through NSS, NCC, and an Innovation and Incubation Cell, promoting

leadership, collaboration, and creativity. This comprehensive approach ensures students develop critical skills, practical knowledge, and innovative thinking for academic and professional success.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://orientalcollege.in/Index.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is equipped with advanced ICT-enabled facilities to enhance teaching and learning experiences. It features an Automated Library with access to e-resources through INFLIBNET, subscribing to NLIST since 2011, with teachers and students registered as users. The campus has well-equipped computer labs and is Wi-Fi enabled, ensuring uninterrupted internet access for updated learning and teaching.

Faculty members integrate traditional teaching with modern tools such as PowerPoint presentations, videos, and slides, and many maintain personal YouTube channels to provide additional learning resources. Online classes are conducted using platforms like Google Meet, Zoom, and WhatsApp, ensuring seamless communication and accessibility. WhatsApp groups are created for each class to facilitate better interaction and updates.

The institution boasts ICT-enabled classrooms, smart classrooms, and seminar halls equipped with LCD/LED projectors, computers, microphones, and other advanced tools. Faculty members use IT-enabled tools such as PPTs, video clippings, and online resources to supplement teaching and practical learning. Platforms like Google Classroom are utilized for sharing study material, conducting tests, uploading assignments, and making announcements.

These integrated efforts ensure a comprehensive, tech-savvy learning environment, promoting accessibility, interactive communication, and up-to-date knowledge for both teachers and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://orientalcollege.in/Index.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

623

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution implements a clear, comprehensive, and adaptive evaluation framework in line with the University's academic guidelines, integrating continuous internal assessments and end-semester examinations. Internal assessments include mid-semester tests with short-answer-type questions, where the average marks contribute to final scores. End-semester examinations are efficiently managed, with hall tickets and results uploaded to the University website.

The system integrates Continuous Internal Assessment (CIA), featuring mid-semester exams, periodic quizzes, assignments, and project work to ensure consistent engagement with course content. Additionally, assessments include class participation, group discussions, topic-based presentations, mock tests, and case studies, offering diverse opportunities for students to showcase their understanding. Class attendance and attentiveness are

included in evaluations, encouraging students to stay disciplined and actively participate. To foster innovation, methods like quizzes, surprise tests, departmental seminars, and PowerPoint presentations enhance student learning and application. Further, dissertations at undergraduate levels focus on research, critical thinking, and subject expertise under supervision.

Institutional reforms align with UGC guidelines, emphasizing the evaluation of higher-order abilities and professional skills through internships, project work, and practical assignments. The adoption of the Choice-Based Credit System (CBCS) in 2023 further ensures flexibility and a student-centered approach.

Information technology makes exam processes smoother, from conducting tests to announcing results. This approach ensures fair assessments, builds academic and practical skills, and prepares students to tackle real-world challenges effectively.

File Description	Documents
Any additional information	View File
Link for additional information	https://orientalcollege.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college maintains its transparency, its efficiency within timeframe. The student is made clear about every grievance in his mind at the University level. For this process, some reevaluation fee is charged from the student and evaluation process is again repeated. The college has to follow the instructions of the university. If students have any problem, the principal of the college communicate to the concerning authority (Controller of Exams or other officers) of university about the grievances of the students. All grievances regarding evaluation, marks awarded for the students are redressed by the Examination committee. The College student's grievance committee and office staff involve solving the grievances of students from the University. The College sets up a Student's Grievance Redressal Committee comprising six teachers as members, one teacher as convener and the Principal as chairman. For greater transparency the university notifies the examinationschedule and gives required time for the students to register for the exam. As a drive for efficiency, centralized evaluation camps are held after the last examination is over. On completion of the evaluation work and tabulation, the

Board of Examiners meets to approve of the result.

File Description	Documents
Any additional information	View File
Link for additional information	https://orientalcollege.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program-Outcomes and Course-Outcomes are adopted for all programs. The college ventilates the learning objectives through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by the teachers. The Admission Committee also helps in making the students understand the courses to be undertaken so that they can decide which programmes/courses suit them best. Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at the beginning of each Academic Session. The college Communicate regularly with their students through College website, college notice board, Newspapers, sending email and also through letter and telephone as required. The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well. Session wise and Paper wise expected outcomes are clearly laid out so that student understand what is expected of them when they graduate. The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes so that better result can be achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://orientalcollege.in/Dynamic_Img/201920ef-e8b1-4c7e-89bd-5ba22ffa7272.A.,%20B.Sc.%20and%20B.Com%20Course%20Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution assesses the Programme/Course outcomes by what the students attain by the end of the Programme/Course. The course outcomes focus on the major Skills, Knowledge, Attitude and Ability of the students acquired after the completion of the course. Teachers work in accordance with the program objectives, program outcomes, Program specific outcome and course outcomes. Summative assessment helps in judging a student's learning outcomes after the course has been completed. This includes submission of Projects, assignments and examinations. Tutorials and laboratory hours are fixed. The faculty members are encouraged to conduct surprise tests, quizzes, etc. The College aims to make its students employable. The faculty members of the college work rigorously throughout the academic year to enable the students imbibe the valuable lessons by way of seminars, moral lectures, presentations and field work. At the academic level the teachers try to improve the results and enhance the intellectual capacity of the students. The syllabus is completed on time and revision is also conducted. Besides the regular studies extra curriculum activities like N.S.S. and N.C.C. are also provided to the students. Career Counseling Cell /Placement Cell in the college help in developing the personality of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://orientalcollege.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://orientalcollege.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://orientalcollege.in/Feedback.aspx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in the surrounding communities through NSS/NCC to promote a strong collegeneighbourhood linkage and inculcate in them a deeper meaning of humanity, awareness of self and surrounding, empathy and tolerance, besides other positive attributes that would make them fine citizens of the nation and the world. Multifarious activities in the Institute involving the students with the objective of sensitizing them about various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of NSS. NSS volunteers address social issues which include cleanliness, tree plantation, Promoting minimum Plastic Use, water conservation, garbage disposal, waste management, use of LED bulb, solar light etc. and they are also instrumental for celebration of traditional and cultural activities. National Cadet Corps(NCC) of Oriental College trains young students to live a life of discipline and service to society through various activities. Extension programmes of the college sensitize students on social issues besides rendering services to the society. Women's Cell brings about awareness and sensitivity in the students and instill the desire to work for a safe and just society for women through various activities such as Flower making, Rangoli competitions, debates, and other programmes with eminent personalities and observing the International Women's Day by bringing in eminent speakers.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**233**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****22**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****11**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is highly equipped with basic infrastructural facilities as well as modern tools and techniques to facilitate teaching and academic activities. The College comprises 17 well - furnished class rooms, one computer lab (20 Computers) along with 10 Laboratories viz 2 each for Physics, Chemistry, Botany & Zoology and one each for Psychology and Home Science. The ICT infrastructure includes two smart class rooms. In addition, there are staff rooms, canteen, Gymnasium, NCC room, Girls Common room, Rest room, Reading room, Store room, IQAC/NAAC room, Ramp for Handicapped Students and Parking Space. A well maintained library with INFLIBNET, Text books, Reference books, Journals, Magazines, and Newspapers etc. is available for the students. The College has taken initiatives to install a Solar Plant on the roof of the College to save the electricity. A Generator is installed to ensure uninterrupted power supply in the campus. The College Campus is under CCTV surveillance. All the information related to the College is made available through the College Website. Apart from the main building, Sarfaraz Manzil (Sabra Block) is a part of College situated at Pani Tanki Road, Patna City. It has six rooms including staff room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://orientalcollege.in/Ambience.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Apart from teaching and academic activities, the College also provides basic facilities for sports as well as cultural activities for its students. One Multipurpose outdoor playground having facility to play Badminton, Volley Ball, and also have facility to play Indoor games like Table tennis, Chess, Carom Board etc. while other outdoor games like cricket, football etc., playground of Mohammedan Anglo Arabic Senior Secondary School, is utilized. Our College organizes an Annual Sports meet to encourage participation and competition amongst the students of our college.

The College provides the students with the latest practice equipments needed for respective sport category. Our College has one small Gymnasium with few gym equipments like Rings, Horizontal bar, Parallel bar etc. girls and boys are given separate timings to use the gymnasium. Days of national importance and greatness such as Independence Day and Republic Day are celebrated with utmost enthusiasm. Every year on the 21st of June, we organize a Yoga program at our College in celebration of International Yoga Day and celebrate the activity, which is well known to refresh one's mind and rejuvenate the mind and body naturally, which is extremely essential for the optimal functioning of the students and faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://orientalcollege.in/Ambience.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://orientalcollege.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.9

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library has enriched with much valuable books and Journals in diverse branch of subjects. In the Library there are approximately 9000 books for U.G. students, which cover the entire curriculum. There is also software Auto LIB Library Management System of LMS Version.

The catalogue of the library books is completely computerized. The books manually maintained in accession register and is being entered through the above software. The bar coded technology cloud based library automation system with web OPAC system in the library (<http://ocpc.autolib.org>). The issue and returning system of books in the library is managed by integrated library management system. The software named Auto LIB Version 1.0.0.0 where the books and student College identity cum library cards are scanned by their bar code in the library. Where the books and student College identity cum library cards are scanned by their bar code for library circulation operations, thus ensuring soft records of the information of every student who utilizes the library. The entire data of the books is added in the ILMS. The College is also a member of INFLIBNET – NLIST Programme for accessing E – resources in library. An MOU is also signed with Khanquah Munemia's library which contains 28000 printed books, 1000 manuscripts and number of periodicals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	ocpc.autolib.org

4.2.2 - The institution has subscription for the A. Any 4 or more of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has Computer Lab with twenty computers. The College

ensures that it uses latest version of software on its computers. To ensure that our students are kept abreast of latest technologies, our computers are regularly updated and latest antivirus is installed to keep the systems run at maximum capacity. The College has hired professional services for the annual maintenance of computers installed in the College. IT facility in library and office has been also updated on regular interval by the hired agency. Some of the deployed ICT tools and other technological learning resources are listed here: LCD Projectors Fax Machine EyeRIS System Automated library with OPAC system. Library is equipped with INFLIBNET facility Printing and photo copier services Softcopy of study materials Smart Class Rooms CCTV Besides these,

computer facility is also available to the Account Office, library as well as Principal's Office. The College has a dynamic website. The College provides its IT facilities by taking the connection of B-FIBRE (TP LINKARCHER C20 S/N – 2224456004936 2337. The College has also generator and inverter for uninterrupted power supply.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://orientalcollege.in/

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****3.22**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A caretaker supervises the day-today maintenance of the institution's infrastructural facilities. A Purchase Committee approves purchases for the maintenance and upgrade of the college. IT-machines and soft-wares are continuously upgraded. The cleaning of the classrooms and the laboratories are strictly maintained. For annual repairs, the college gives the maintenance contract to local experts. The College Garden is maintained by the department of Botany. All computer allied service matters are solved using the contract with the system distributors and service persons. All computers in the college updated regularly and full system backup of MS Office done every quarter. The institution uses the buyback facility for UPS batteries which is cost effective and environment friendly. The College website has updated regularly. Electrical and Plumbing related maintenance is also done regularly. The power generator is serviced annually. All laboratory equipments are serviced by authorized service persons. The college water tanks are cleaned annually and proper upkeep of the RO water plant is maintained. Rainwater harvesting system has been established in the college to conserve water. The college undertakes regular maintenance of the solar grid power plant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://orientalcollege.in/Ambience.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2707

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2707

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://orientalcollege.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
612	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
612	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A Student council is a group of representatives through which students of college get involved in the affairs of the institution actively. Students' Council through students represents their interests, problems & views in front of institute administration for the smooth working. At present our institution does not have any registered and active student council that represent the students on the academic and administrative bodies of the institution except the IQAC but our management give due weightage to the students when there is any grievances or problem arises. The representative of the student can meet through their HOD's to

the Management. Though students are not involving in the decision making process of the institution but the college has adopted the policy of coopting talented students in consultation and decision making process of academic activities, teaching learning facilities and over all discipline in the college campus. The same will be registered in future so that the council will provide a common platform to students for co-curricular and extra-curricular activities. It will be responsible for all technical, cultural, literary and sports activities organized in the college premises.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

oriental College has fully functional Alumni Association which came into existence since March, 2016 and ever since, it has been acting as a connecting link between the college and its ex-students. Though we do not have a registered alumni organization, the passes out students continue to be involved in one or the

other. The Oriental College Alumni Association aims to link the alumni to the institution, develop synergistic plans to support the institution and achieve its vision. Even though the association is relatively young, its activity has been very promising. The Alumni have been very active in trying to contribute to the growth on the following areas: Fund raising, Job placement, Career guidance, Enriching infrastructure, Mentorship and scholarship, Motivation & inspiration, Emotional bondage, Social networking, Social activities, etc. Another area of the alumni contribution has been donations in kind like books to the library, water dispensers, games material etc. Every year college conducts Alumni Meet and tries to take feedback from students about their present positions & working culture. Till now The College takes pride of producing several luminaries working in different fields. The college has set up an Alumni Fund for the smooth functioning of the Alumni Association.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/Alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Oriental College is Muslim Minority Institution permanently affiliated to Patliputra University, Patna. The College is established with the mission and vision of empowering the underprivileged and marginalised population through quality education, dissemination of knowledge as per the University syllabi, and community linked programmes. To implement this vision the Institution obtains the needed collaboration of a supportive management, a dedicated and united teaching and nonteaching staff. The College is managed by the Governing Body. The prime body of

the Governing Body is Mohammdan Education Committee (M.E.C.). The plans and decisions of the management are implemented in the college by the Principal who is the ex-officio member of our Governing Body. The Principal is Head of the institution, assisted by Vice Principal, IQAC-Coordinator, Academic Heads of various Departments. The College promotes a culture of decentralization and ensures participative management through various committees and cells. The curriculum, workload, and academic matters are followed as per the guidelines of Patliputra University, Patna. All important information is communicated through regular meetings of the HODs with the Principal. The HODs along with other faculty members, work to chalk out the action plan for well-planned and effective delivery of curriculum.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is visible in various institutional practices including the admission process, distribution of responsibility to Heads of department, distribution of NAAC work among teaching staff etc., The College has a participatory approach in matters of regular functioning of each committee. Each Committee headed by the Principal, consists of Coordinator and members who work for the planning and implementation. Various committees such as IQAC, Steering-Committee for NAAC, Development-Committee, UGC-Cell, Purchase-Committee, Research-Cell, Library-Advisory-Committee, Anti-Ragging Cell, Student-Grievance Cell, Gender-Sensitization Cell, Placement-Cell, Editorial-Board, Cultural-Committee, Sports-Committee, Media-Cell, RTI-Cell, IPR-Cell, Counselling-Cell, OBC/Minority Cell, TeacherParent Association, Alumni-Association, NSS and NCC unit chalk out the strategic plan of events and activities to support the growth and development in key areas. CASE STUDY: Conducting University Examination The College conducts Annual exams for UG Courses as per the exam schedule notified by Patliputra University, Patna. The University examination was conducted by distributing different activities among teaching and non-teaching staff. University provides the schedule for practical and theoretical examinations. According to the schedule provided by

the University, Principal delegates authority to the Controller of Examination to assign invigilation duty to the faculty members. Conducting University examination in an organized manner reflects the practice of decentralization and participative management.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/Lisi-Of-Committees-Oriental-College.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Development plans of the institution are in tune with Vision & Mission of the Institution. Our perspective plans includes empowering the rural and underprivileged population through quality education, dissemination of knowledge as per the University Syllabi, and community linked programmes through NSS and NCC. The College is guided by several policies approved by the Governing Body. College Management prepares an Institutional Strategic and Development plan in consultation with members of the Governing Body. In order to achieve the central objective of quality education, the faculties of the college plan their sessions in advance well before the beginning of the session. Even though the college has serious infrastructure inadequacy yet the effort is not to let classes suffer. The timetables are prepared well in advance for all courses much before the beginning of each session. The faculty continuously participates in various faculty development programs and research oriented projects to keep themselves updated. The students and the faculty are provided with a 360 degree feedback mechanism. The faculty are also mentoring the students and becoming facilitators. We are also exploring introduction of new courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government, UGC and the University provide the rules and norms, finance and the curriculum, along with its transaction methods and evaluation system which directs the functioning of the institution. The governance of the College is overseen by a Governing Body which is the executive authority for the general supervision and control of the affairs of the College. The appointment of staff is done by the governing body in accordance with UGC guidelines which is further concurred and approved by the Parent University & Govt. of Bihar. The service rules of Patliputra University are applicable in terms of promotion, salary disbursement, etc. The Organizational Structure of the College consists of the Governing body, the Principal, Vice Principal, IQAC, and various academic and administrative committees which functions according to the vision and mission of the college. The Governing Body of the College holds regular meetings to discuss issues relating to finance, infrastructure, faculty recruitment and all other matters related to the overall development of College. The Principal is responsible for the execution of the formulated policies and plans in the college. The IQAC of the College monitors the internal quality of the institution.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Link to Organogram of the Institution webpage	https://orientalcollege.in/CollegeCommittee.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution believes that their employees are big asset and it is the responsibility of institution to take care of their needs.
- The College has effective welfare measures for teaching and nonteaching staff for fulfilling their various personal needs.
- The Management grants leave for research work.
- Duty Leaves are acknowledged for officially sanctioned seminars and workshops.
- Children of the staff are given priority during admission in the Management Quota, provided they have merit.
- Canteen, Parking facilities, Facilities such as ramps, Bank facilities, Wi-Fi enabled campus, INFLIBNET, wheelchair are provided.
- Financial help is offered for the families of deceased staff.
- The Management of the college grants travelling allowances (AC 3tier) for faculties to attend Seminars/Conferences if their papers are accepted.
- Provision for Personal Loan to staff members.
- Festival advance: On occasion of festivals like Holi, Eid, Diwali etc. the employee is eligible to take advance money if he or she desires.
- Retirement Benefits and Provident fund benefits are as per the University Rules. Gratuity and Encashment of Earned Leave is provided after superannuation.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution practices an effective self-appraisal system which has been implemented for rating the performance of both faculty and non-teaching staff. This is enabled through the IQAC which provides the appraisal through the HODs and students' feedback.

Every academic year, a self-appraisal is prepared by all the faculty members as per the format given by the UGC. The assessment of lab staff is based on their ability to hold practical on day-to-day basis and to look after the state of the art instrument in different labs. The appraisal for non-academic employees is done annually to ascertain how they interact with students, their peer group, their discipline and sincerity. They are marked according to their attitude towards their work, sense of responsibility, communication skills and abilities to adhere to time schedule, inter-personal relations, strategic planning, decision-making ability, and also on how they take the initiative to deal with new rules. They are evaluated on the basis of leaves taken, maintaining official records, files and papers in an orderly manner and retrieval of papers with honesty and integrity. The Principal holds frequent meetings with the HODs, teaching and non-teaching staff and thus assesses professional accountability.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The account department of the college conducts Internal and External financial audit regularly. The account department maintains the records of all the receipt and maintains the income and expenditure and the balance sheet of internal and external incomes. All the supporting documents and vouchers are maintained and recorded. The bills and vouchers of the revenue expenditure and records with the concerned Department of the capital expenditure are verified. The account section is overall under control of Bursar, Prof.-in-Charge and Secretary, Governing Body of the college. The institution has formed a Purchase Committee to ensure a proper procedure for purchases whereby quotations are called for and prices are compared. The college sets its income and expenditure audited by reputed Chartered Accountant. The funds received from the UGC are properly utilized, and timely Utilization Certificates along with the audited accounts prepared by a Chartered Accountant are sent to the UGC. Errors and omissions occurring in the accounts books and registers are

initially detected by the Head Accountant and the Principal. If any irregularities found in the audit report it is rectified and reaudited accordingly.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures optimal utilization of available resources for its benefit with the help of the Principal, Purchase-Committee and the Head-Accountant. Being a deficit-grant minority college, the salary and other allowances for both teaching and non-teaching staff is fulfilled by the state government through bank transactions. Governing Body of the Institution allocates the needed fund for the infrastructure augmentation, academic and physical facility development in its annual budget. The development fund of the college, given by either the UGC or the management, is managed by the Head-Accountant with the help of the Purchase-Committee. This is used for the general development of the college, which includes improving infrastructure of the institution, beautification of the campus, fulfilling the necessary departmental requirements such as computers, printers, proper internet facility, laboratory equipments, and sufficient number of benches and desks for the students every year. The

examination fee which is collected from the students is fixed by the Patliputra University, Patna and the same is remitted in the University. The college has well established Accounts-Section under the control of Bursar, Prof.-in- Charge and Secretary, Governing Body of the college. It monitors effective and efficient use of financial resources in the college

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College endeavours to enhance a culture of quality consciousness in all processes of teaching, learning and administration. IQAC organizes meetings with principal and other stakeholders and incorporates valuable suggestions in order to meet the vision and mission of the institution. IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes by Implementation of e-teaching-learning process. . It takes constant effort from the IQAC's end to motivate teachers to constantly update their teaching methodologies and skills with the changing times. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, workshops, Seminars and conferences related to the teacher learning process and research. Some of them provided financial aid too. The IQAC adopts a participatory approach for ensuring academic excellence, maintaining financial discipline and administrative transparency. The IQAC acts as a hub for all other activities functioning as the spokes around the hub. The IQAC is actively involved in various awareness activities too among students, employees and faculties. The IQAC discovers opportunities for the sustainable growth of the institution and its stakeholders. Hence, the IQAC of college contributes significantly for institutionalizing the quality assurance strategies and processes.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. For improving attendance and results of the students various initiatives are taken on the advice of IQAC. IQAC facilitated teaching -learning reforms through review of results and feedback form. The performance of the students in university examinations is analyzed. Every year final year students fill the students' feedback form. It is being reviewed by the department and IQAC, so that necessary steps can be initiated for teaching learning and evaluation reforms. During pandemic, the teaching-learning paradigm is shifted to online mode. Online sessions were conducted using various platforms like Google Meet, Zoom etc. Implementation of Blended Learning (offline and online learning) and formation of WhatsApp groups of teachers and students are important initiatives taken by IQAC even after resuming the offline classes. IQAC regularly conducts internal meetings to review the academic and administrative activities. It also reviews publications; seminars attended and research experience of all faculties of the department. It is done regularly to assess the strength and weakness of the department and to prepare the academic plan accordingly. It ensures monitoring of quality and effectiveness of teaching learning process.

File Description	Documents
Paste link for additional information	https://orientalcollege.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	https://orientalcollege.in/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
Gender equality serves as a fundamental principle at Oriental College, where resources are allocated impartially. The institution actively fosters gender equality on its campus through a variety of educational, co-curricular, extracurricular, and other initiatives. To ensure the safety of students, CCTV cameras are strategically placed, and security personnel are present around the clock at the entrance. The provision of clean and well-maintained restrooms for both teachers and students, along with separate facilities for men, contributes to an equitable infrastructure. In addition to celebrating International Women's Day on March 8th, the college's Gender Sensitisation and Women Empowerment Cell organizes annual programs focused on gender awareness and empowerment. This cell conducts awareness campaigns that encompass lectures, seminars, discussions, workshops, and debates, fostering a gender-sensitive environment that enables both men and women to realize their full potential. Furthermore, our institute features a dedicated cell aimed at offering tailored and relevant counseling to female students, assisting them in their personal and professional development. The college also provides a designated common area for female students, accommodating 20-30 individuals and equipped with restrooms. In this space, girls can engage in indoor activities such as carrom, ludo, chess, and access newspapers and magazines.	

File Description	Documents
Annual gender sensitization action plan	https://orientalcollege.in/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://orientalcollege.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Oriental College adopts a proactive strategy for waste management, ensuring that waste is systematically classified and disposed of based on its type: solid, liquid, and electronic waste. The management of solid waste is facilitated through strategically located dustbins across the campus, with the Patna Municipal Corporation responsible for daily collection and appropriate disposal, treatment, and recycling. The college employs a well-structured drainage system for liquid waste management, although it generates minimal liquid waste, which is safely directed into the municipal sewage system. As the institution does not produce biomedical waste, there is no need for specific disposal measures in that regard. The college places a strong emphasis on a Waste Recycling System, utilizing a compost pit for the recycling of biodegradable solid waste. For electronic waste, including outdated computers, printers, and other devices, the college ensures secure storage until these items are handed over to an authorized agency for environmentally sound disposal. Furthermore, a buy-back program for old batteries encourages sustainable

practices. The college does not generate hazardous chemical or radioactive waste, underscoring its commitment to environmentally responsible operations. Through these initiatives, Oriental College strives to reduce its ecological footprint and promote a sustainable campus environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://orientalcollege.in/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is dedicated to promoting the principles of cultural equality and inclusivity, actively welcoming students from a variety of backgrounds, including different castes, religions, and regions, while ensuring a learning environment free from discrimination. The college's infrastructure is thoughtfully designed to facilitate accessibility for Divyangjan, creating a barrier-free space for all individuals. Scholarships are awarded to SC/ST/OBC students in accordance with government regulations, aimed at fostering their development and inclusive progress. The college cultivates an inclusive atmosphere by commemorating important days, recognizing distinguished figures, and celebrating national festivals. Events such as Republic Day and Independence Day are marked each year with great enthusiasm, featuring cultural programs that highlight social harmony and celebrate India's diverse heritage. Constitution Day is also observed to strengthen communal harmony among the student body. The institution is profoundly committed to social responsibility, with the NSS/NCC Cells spearheading various initiatives focused on community welfare. Regular awareness programs, organized by NSS and IQAC, emphasize the significance of cultural diversity and promote a spirit of inclusion. Furthermore, the college conducts motivational lectures aimed at supporting the comprehensive development of students, encouraging them to become responsible and conscientious citizens. Through these initiatives, the institution strives to foster an environment where diversity is celebrated, and every student is recognized and valued.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The educational institution is committed to fostering a profound comprehension of constitutional values, rights, duties, and responsibilities among both students and staff, with the objective of cultivating responsible citizens. By integrating curricular and

extracurricular activities, it promotes a strong sense of civic duty. The college's academic offerings include courses such as Introduction to the Constitution of India, Gandhian Economic Thought, Moral Philosophy, and Value Education, all designed to enhance awareness of constitutional principles. During national celebrations, the institution hosts flag hoisting ceremonies and recounts the narratives of freedom fighters, underscoring the significance of civic duties and responsibilities. The college's National Cadet Corps (NCC) unit plays an active role in instilling patriotic values and fostering a dedication to national progress. Meanwhile, the National Service Scheme (NSS) unit involves students in various community service initiatives, further strengthening their sense of social responsibility. The institution also organizes government-backed programs such as the Swachh Bharat Abhiyan, Azaadi ka Amrit Mahotsav, Constitution Day, International Day of Yoga, and World Environment Day. Furthermore, it conducts outreach initiatives aimed at raising awareness on vital issues including human rights, women's rights, legal aid, gender equity, women's empowerment, HIV/AIDS, and disaster management. Collectively, these initiatives cultivate a culture of civic responsibility, inclusivity, and active citizenship within the college community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college takes an active role in commemorating a diverse array of national and international events, aiming to educate students about the rich history, traditions, and values of India through interactive activities. Celebrations for Republic Day and Independence Day are conducted with great enthusiasm, instilling a sense of patriotism among students. On September 5th, Teacher's Day is observed to honor the contributions of Dr. Sarvepalli Radhakrishnan, while the principles of Mahatma Gandhi are emphasized on October 2nd through programs led by the National Service Scheme (NSS). The college also endorses the Swachh Bharat Abhiyan, launched on October 2, 2014, by promoting cleanliness and hygiene within the student body. National Education Day, which commemorates the legacy of Maulana Abul Kalam Azad, serves to highlight his significant contributions to the field of education. On International Yoga Day, the institution underscores the importance of Yoga in fostering both physical and mental health. The Gender Sensitization and Women Empowerment Cell observe International Women's Day on March 8th, advocating for gender equality. Additionally, National Voter's Day on January 25th features the NSS unit raising awareness about the critical importance of voting. The Department of Hindi celebrates Hindi Diwas on September 14th, focusing on the relevance of the Hindi language. Through these various celebrations, the college creates opportunities for students to engage with India's cultural heritage and encourages their active involvement in fostering a socially aware community.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Integration of ICT Tools in Education

- **Objective:** Improve the quality of education through the incorporation of ICT tools.
- **Context:** Educators must acquire proficiency in utilizing computer-assisted ICT tools and audiovisual resources to enhance the teaching and learning experience.
- **Practice:** The institution incorporates technology within the classroom environment by utilizing SMART Boards, LCD Projectors, laptops, audiovisual materials, and online resources.
- **Evidence of Success:** This strategy has significantly enriched students' experiences in the classroom and facilitated the timely completion of the curriculum.
- **Challenges:** Regular maintenance of ICT equipment is essential to ensure optimal performance.

Best Practice II: Fuel Conservation

- **Objective:** Tackle the escalating fuel crisis and reduce environmental pollution by lowering fuel usage.
- **Context:** In light of rising fuel prices and the detrimental environmental effects of fossil fuel combustion, fuel conservation is vital for ecological preservation.
- **Practice:** The college implements a "Vehicle-Free Day" three times a month, promoting the use of bicycles among students and staff on these designated days.
- **Evidence of Success:** This initiative results in a savings of approximately 1000 liters of petrol monthly, thereby supporting environmental sustainability.
- **Challenges:** The implementation has not faced any significant

challenges .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution imparts general education for all in general and for the female section in particular. The college keeps a vigil eye on each and every opportunity to empower the females of today who feel unsecured and unsafe in the present scenario. The college has chalked out special plans to promote gender equality by ensuring health, safety and well-being of female students. They are projected and promoted to give out their skills by taking the community services into consideration. The college provides platform to the female students to chisel their latent talent in all the fields. The following steps have been taken for the women empowerment in the college:

- Organizing programs to build self-esteem and confidence.
- Awareness programs related to health and hygiene.
- Legal rights awareness program.
- Arrange talks about issues like gender equality and value based education.
- Training program for making safety and security.
- Teaching skills to do the best for community or society.
- Providing quality educations in all disciplines.
- Bringing more and more of those deprived into the fold of formal and higher education.
- Creating an environment of intellectual competence, scientific temper, environment consciousness, and awareness towards social responsibilities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Construction of a multi-storied building for Examination/Seminar/lecture etc. accommodating at least 1000 people.
- Construction of a toilet and wash basin attached to IQAC room.
- Construction of toilets and wash basins for boys and girls separately at each floor.
- Upgradation of Laboratories.
- Enhancement of ICT facilities.
- More MoUs with institutions/universities/ industries/national and international bodies etc.
- Expansion of Girls Common Room.
- Renovation and expansion of Gymnasium facility.
- Improvement of Health Care Centre in the campus.
- Providing separate rooms to those departments which are running without room.
- To conduct greater number of seminars and workshops of National and International importance at our campus.
- Increasing number of publication in UGC CARE List, Scopus Indexed Journals.
- To strengthen the participation of Parents-Teachers- Association and Alumni in the academic and social activities of the Institution.
- To enhance the counselling services to the students.
- Institutional Collaboration with Private Placement Agencies for enhancing Placement.
- To conduct Academic Administrative Audits.
- Achieve academic excellence by improving the pass percentage and encouraging the students to pursue higher studies and pass the UGC and other competitive examinations.
- Purchase of new books in library.
- Renovation of the Seating arrangement of the auditorium
- Increase the number of PhD guides in each department.
- Increase participation in co-curricular, extracurricular activities at national and international level.
- Motivate faculties to attend professional development programs/faculty development programs (Minimum one week)
- Motivate faculties towards E-content development
- Publication of College Magazine